

# CITB Temporary Works General Awareness Training Course (TWGATC)

Accreditation	CITB
Course duration	1 Day
Certificate valid for	5 years

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## Who should attend

The Temporary Works General Awareness Training course is designed to provide training for those involved in the temporary works process but who are not undertaking the role of the Temporary Works Co-Ordinator or Supervisor. The course is designed for candidates who have limited or no previous knowledge of temporary works.

The course is supported by a number of organisations, these are: Temporary Works Forum, CECA, Build UK, HSE and FMB. The support of these organisations offers transferability of the course within the industry.

## Target Audience

- Delegates who are not likely to be TWCs or TWSs in the near future (or at all) but may be involved in the temporary works process.
  - Directors, contract managers, site foremen, estimators, planners, procurement, commercial managers, project leads.
  - Health and safety professionals wishing to gain a better understanding of temporary works.
  - Delegates undertaking a graduate development programme.
  - Delegates not directly from civil engineering or building sectors who may use temporary works, e.g. mechanical and electrical contractors, local authority building maintenance, nuclear decommissioning, utility companies.
  - Delegates who have come into the construction industry from other industries.
  - Foreign contractors who may wish to learn from UK best practice.
  - Permanent works designers involved in temporary works, other consulting or structural engineers.
  - Principal designers and clients representatives.
  - People from the training industry – University and College lecturers.
  - Salespersons from equipment or plant suppliers.
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## Course information

### Overview

This course is designed to provide training for those in temporary works but who are **not** undertaking the roles of either Temporary Works Co-ordinator (TWC) or Temporary Works Supervisor (TWS) as defined in BS 5975:2008 + A1:2011 (referred to hereafter as 'BS5975').

The rationale for the Temporary Works General Awareness Training Course is to:

- raise awareness and impart knowledge of what constitutes temporary works, how they are used, their safety critical importance, common temporary works issues, and the temporary works management process
- raise awareness of the roles and responsibilities involved in the temporary works process
- set a common standard across the industry that can be accepted with confidence
- allow a transferable knowledge base between employers, thus avoiding unnecessary supplementary training.

## Aims and Objectives

To give delegates a general awareness and appreciation of temporary works, to understand:

- what is deemed temporary works
- how temporary works are used
- the role of safety in temporary works
- common issues associated with temporary works
- the management processes

At the end of the course delegates will be able to:

- understand what constitutes temporary works
- know how temporary works are used
- understand the importance of safety, and how to overcome common issues
- understand the need for management processes

## Entry requirements

There are no formal entry requirements; however, the course assumes limited or no detailed previous knowledge of temporary works.

## Delegate Numbers

The minimum number of delegates per course is 4. The maximum number of delegates per course is 20. These are stipulated by the awarding body and are not subject to appeal.

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## Assessment

Assessment will be by multiple choice questions at the end of the course as well as being expected to be interactive during the course.

Attendance **does not** confer competency as a Temporary Works Co-ordinator or Supervisor but is for the purposes of Continuing Professional Development (CPD).

## Exam details

The examination paper is compulsory and consists of 12 multiple choice questions selected by CITB.

The examination is an open book examination.

The examination lasts for 15 minutes and must be completed within this time.

The examination pass mark is 75%.

## Re-sits Procedure

Where a delegate has achieved 58%-67% in the examination, the delegate may re-sit the multiple-choice examination on the same day or by attending another course (for the exam only): subsequent arrangements will be at the delegate's own expense.

The training provider must make arrangements with the delegate and ensure that the same examination paper is not used twice.

The delegate must re-sit the examination within 90 days of the last day previously attended

Should the delegate fail the re-sit, they will need to attend the full course again.

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## Certification

You will receive a CITB TWSTC Certificate valid for 5 years. It takes approximately 6-8 weeks for the CITB to issue certification.

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## More details

### Progression

If delegates are to perform the functions of Temporary Works Co-ordinator or Temporary Works Supervisor in the future, then they should attend the Temporary Works Co-ordinator or Temporary Works Supervisor training courses.

### Course Publications and materials

This course, including its group work and exercises, is constructed around raising awareness of temporary works and BS 5975.

Delegates are **not required** to bring a copy of BS 5975 with them to the course.

The BS 5975 standard is itself based on the 1974 interim and the 1975 Final reports of the Advisory Committee on Falsework (the Bragg report).

For in-house courses it is expected that the trainer will tailor the course around the organisation's specialisations and temporary works procedures. There are many other publications that delegates may find useful as follow-up reading, although the specific documents which will be of most value to individual delegates will depend on their responsibilities and the nature of work in which they are involved.

### Programme

1. Course administration
2. Function of module
3. Background, legislation and relevant standards
4. Roles, responsibilities, competencies and training
5. When do temporary works need to be designed, and who is competent to Carry out designs and design checking?
6. Designers' risk assessments and residual risks
7. Tutorial to identify temporary works and classify risk

8. Update on latest industry guidance and sources of further information
9. Specific examples of the use and management of temporary works relating to Target audience
10. Examination
11. Course review/closure