

# NPORS Appointed Person (N401)

<b>Accreditation</b>	NPORS
<b>Course duration</b>	5 Days
<b>Certificate valid for</b>	5 years

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## Who should attend

This course is aimed at supervisors and managers with responsibility for lifting operations. This course will give you an understanding of the appointed person's responsibilities and how to fulfil them.

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## Course information

### Overview

The novice course is split into 4 days of training and one day of testing.

By the end of the course delegates will have the knowledge to be able to design safe lifting plans that are compliant with the law and consider all health and safety requirements on site.

### Days 1-4:

- Introduction
- Explanation of qualifications
- Legislation controlling crane operations
- BS 7121 Explanation
- LOLER regulations in detail
- Crane appreciation
- Crane stability
- Accessories
- Safe slinging
- Mobile crane selection
- Risk assessment and method statement
- Supervise a lift scenario
- Practical induction
- Case studies lift plan exercise
- Procedures for planning lifts

### Day 5:

- NPORS Theory Test
- NPORS Practical Assessment
- RAMS and Lift Plan Exercise

## Entry Requirements

For learners applying for the NPORS CSCS Card, or for those requiring the 'HS&E TESTED Logo' displayed on their card they must have passed the CITB Operatives Health, Safety and Environment Test within the last 2 years.

Experienced operators should have sufficient experience of cranes to meet the requirements specified in British standard 7121 Safe Use of Cranes.

Good understanding of spoken and written English.

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## Assessment

NPORS Theory assessment made up of open questions.

NPORS Practical assessment.

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## Certification

### Traditional NPORS Card

For entrants that wish to apply for the NPORS Traditional Card, there is no requirement to do an NVQ qualification. If the 'HS&E TESTED Logo' is required on the card, entrants must ensure they have attended and passed the CITB Operatives Health, Safety and Environment Test within the two years prior to application for the card.

### New Entrants who wish to Apply for an NPORS/CSCS Card

New entrants to the NPORS Scheme will undertake training / testing in the usual way.

### New Entrant – No NVQ Held

Once successfully tested operators who do not hold the requisite NVQ with the units applicable to the category of plant achieved will be issued with a Trained Operator card valid for 2 years from the date they were tested. During the two-year period they will be required to register for and achieve the requisite NVQ with the unit credits applicable to the category(s) of plant held on their Trained Operator card.

On successful completion of this process a Competent Operator card will be issued valid for 5 years from the date of application. A CPD record / operator logbook will also be issued.

### New Entrant – NVQ Held

Once successfully tested operators who do currently hold the requisite NVQ with the unit credits applicable to the categories of plant held on their NPORS card will be issued with a Competent Operator card valid for 5 years from the date they were tested. Operators in receipt of the Competent Operator card will also be issued with a CPD record / operator logbook. This will be an ongoing record of the operator's continuous professional development and of their operating hours in the workplace.

Please note that in all cases operators will have to supply proof of having passed the CITB Health, Safety & Environmental touch test within the two years prior to application for the card.

NPORS Cards can be requested with an individual expiry on each category, or one expiry date for all categories held.

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## More details

### About NPORS

Established in 1992, the National Plant Operators Registration Scheme is now one of the UK's leading Accreditation and Registration Bodies, working across the Construction, Industrial, Utilities, Warehousing and Distribution, Agricultural, Ports and Marine sectors.

NPORS offers flexibility, whilst maintaining standards, both nationally and internationally by working with industry and Accredited Training Providers.

### Validating an NPORS Operator Card

The categories on the reverse of the Operator Card can be validated by scanning in the QR code on the front of the card, using the online card checker or by contacting NPORS on 01606 351240.