

# PRINCE2 Foundation & Practitioner

<b>Accreditation</b>	PeopleCert
<b>Course duration</b>	5 Days
<b>Certificate valid for</b>	3 Years

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## Who should attend

This PRINCE2 Foundation and Practitioner course is designed to provide delegates with a working understanding of the PRINCE2 structured project management method. It will enable them to use the method when working within a PRINCE2 project and to pass the PRINCE2 Foundation and Practitioner examinations.

### Who is foundation for?

Project managers and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects, including: project board members (e.g. senior responsible owners), team managers (e.g. product delivery managers), project assurance (e.g. business change analysts), project support (e.g. project and programme office personnel) and operational line managers/staff.

### Who is practitioner for?

Project managers and aspiring project managers. It is also relevant to other key staff involved in the design, development and delivery of projects, including: project board members (e.g. senior responsible owners), team managers (e.g. product delivery managers), project assurance (e.g. business change analysts), project support (e.g. project and programme office personnel) and operational line managers/staff.

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## Course information

### Overview

The course covers the full PRINCE2 syllabus and therefore equips delegates not just to take the Foundation and Practitioner examinations, but also to understand the broad range of PRINCE2®'s principles, key themes, processes and techniques. The aim during the course is to achieve an effective balance between exam success and the need for skills transfer.

#### Day 1

- Introduction to projects and project management
- Structure of PRINCE2
- Organization
- Business Case
- Starting up a Project

#### Day 2

- Initiating a Project

- Directing a Project
- Plans
- Risk

### Day 3

- Progress
- Change
- Quality
- Controlling a Stage
- Managing Product Delivery
- Managing a Stage Boundary
- Closing a Project
- Tailoring PRINCE2
- Foundation Examination and results

### Day 4

- Practitioner examination workshops

### Day 5 – AM

- Practitioner Examination
- Presented in association with aims4change.

## **Entry Requirements**

Delegates are required to undertake preliminary study using the Pre-Course Workbook. Further self-study is also expected during the evenings of each course day.

## **Assessment**

The course is assessed via 2 multiple-choice format examinations:

### Foundation Level Exam

- Tests you on the terminology and concepts of the PRINCE2 methodology
- 60 questions
- 1 hour
- Pass mark = 55%
- Closed book (no reference materials allowed)

### Practitioner Level Exam

- Tests your ability to apply your PRINCE2 knowledge to a project scenario
- 68 questions
- 2 hours 30 minutes
- Pass mark = 55%
- Open book (allowed to use your own annotated copy of the PRINCE2 manual)

## Certification

Successful delegates will receive a PRINCE2 Foundation Electronic Certificate. Delegates will also be able to download Digital Badges, which they can use on social media sites (e.g. LinkedIn) to verify their qualification.

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## More details

### What's Included?

This course includes:

- Pre-course reading list
- PRINCE2 official manual (excluding ELC funded candidates as per MOD rules)
- Training from an approved PRINCE2 trainer
- Exam preparation for both exams
- Foundation exam
- Practitioner exam
- Practitioner certificate (on passing the exam)
- Detailed Foundation & Practitioner course notes
- Sample exams